

EDMONTON KEYANO SWIM CLUB

#106, 9100 WALTERDALE HILL NW - EDMONTON, ALBERTA



About Edmonton Keyano Swim Club

Keyano is a performance swim club based in Edmonton, Alberta. The Club currently has a membership of approximately 500 competitive swimmers and training programs are based out of 11 locations in the Edmonton area.

The Keyano Swim Club is seeking passionate, energetic, and motivated coaches to join our coaching team in a variety of part-time roles, including:

1. Pool Lead Coach
2. Development Group Coaches

These positions are based at various pool locations throughout the city and offer an exciting opportunity to help develop swimmers within one of the region's leading competitive swim programs.

Pool Lead Coach

Responsibilities

The Pool Lead Coach will play a leadership role within our development program and coaching team.

- Coach an assigned competitive group approximately 8–10 hours per week on deck
- Complete approximately 2–4 hours of paid administrative work per week
- Work closely with the Head Development Coach to design and implement seasonal training plans aligned with club development goals
- Oversee swimmer progression and technical development within the assigned pool
- Mentor and support development coaches at their pool location
- Coordinate swim meet entries and ensure coaching staff meet registration deadlines
- Support athlete retention and progression to higher training groups
- Maintain regular communication with swimmers and families through email, WhatsApp, and parent meetings
- Attend all assigned swim meets, club events, and staff meetings
- Arrive prepared and on time for all swim and dryland sessions, including:
 - arriving 15 minutes before practices
 - remaining 15 minutes after practices when required

Ideal Qualifications

- Previous competitive coaching experience
- Strong technical knowledge of swimmer development
- Leadership and mentorship abilities
- Excellent organizational and communication skills
- Current NCCP coaching certifications

Development Group Coach

Responsibilities

Group Coaches are responsible for creating a positive, engaging, and technically focused training environment for swimmers.

- Coach an assigned competitive group approximately 5–8 hours per week on deck
- Complete approximately 2 hours of paid administrative work per week
- Work closely with the Head Development Coach to ensure consistent technical development
- Attend assigned swim meets, club events, and staff meetings
- Maintain effective communication with swimmers and families through email, WhatsApp, and parent meetings
- Arrive prepared and on time for all swim and dryland sessions, including:
 - arriving 15 minutes before practices
 - remaining 15 minutes after practices when required
- Demonstrate professionalism, sound judgment, and the ability to work independently
- Applicants will be expected to complete the introductory coach courses required by Swim Alberta as well as complete a Criminal Record Check and applicable Safe Sport courses

Applicants for any of these positions please email Paul Birmingham headcoach@eksc.com.

Hiring will be ongoing through now until August 2026.

Please provide a one page cover letter and Curriculum Vitae speaking to your hours of availability during a standard week, previous experience and current certifications you may have as well as your motivations for the role.

